

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING MINUTES
JULY 24, 2012**

PRESENT: Ronald Durej, Benjamin Perron, James Lofink, David White, and James Sansone (arrived at 7:10 p.m.)

OTHERS PRESENT: Dr. Patricia Law, Granby Memorial High School Principal, BOE Liaison; and John Stewart, CR3. William F. Smith, Jr., Town Manager arrived at 7:35 p.m.

Chairman Durej confirmed a quorum and the meeting was called to order at 7:00 p.m.

Public Comment

None.

Approval of Minutes

The Committee reviewed the minutes of July 10, 2012 before taking action. Chairman Durej noted in the minutes, under the "Discuss Updated Schematic Design of the Fields" section, the line that reads, "As the plans are now, a grandstand and bleachers may not be affordable." should reflect that just the bleachers might not be affordable.

ON A MOTION by B. Perron, seconded by D. White, the Committee voted (3-0-1) to approve the minutes of the July 10, 2012 with the above noted correction. Mr. Lofink abstained from voting.

Discuss updated schematic design of the fields

Mr. Stewart showed the committee the newest schematic.

Questions regarding a location for a storage building were brought up. There is still enough room in several different areas, to put a storage building. There may not be enough room, where the present curb is, to accommodate a sidewalk. This will be looked at further. The ambulance area was reviewed. Mr. Stewart is trying to contact GAA personnel to ask their opinion regarding ambulance space. There are two areas that would be good places to put a flagpole. Both are shown and one can be decided on at a later date. Regarding netting, Mr. Stewart spoke with a supplier and it looks like the cost is between \$18 and \$20 a linear foot. Mr. Stewart reported he met with Steve Cotton, Surveyor, and was able to gain information regarding a previous survey of the field area. He asked Mr. Cotton to confirm grades in the area, as soon as possible. Next, Mr. Stewart will walk the area with a Civil Engineer. Fencing was reviewed and it was said that maybe contingency funds could be used in this area. Also, re-using some of the newer existing fence would be cost saving.

Dr. Law asked, on behalf of the coaches, about the discus throwing area, stating possible safety concerns. Mr. Stewart agreed the area might be considered a little tight, but said the 200-foot throwing area should be more than adequate. This area may be able to be moved slightly for a bit more room. The path running along the discus throwing area was reviewed, and it was noted it's positioned where it is because of ADA requirements.

Ticket booth, concession stand, and storage building locations were once again reviewed. Grade needs to be considered when placing these buildings.

Mr. Perron has looked at the softball field, in detail, and has some questions and comments. This needs to be further discussed. Backstops and dugouts were mentioned and what could be saved to reuse by moving to a new location. More detail, with dimensions, would be nice to see on the drawings.

The Committee asked when a drawing could be available to show to the public. It is hoped this could be ready before school starts, maybe mid August. It was decided to remove the bear emblem from the middle of the field, as shown on the plans. If funds are available for this, it can be put back in.

Mr. Stewart provided copies of an updated time line and reviewed this information with the Committee. Work isn't slated for January, February, and March but if it turns out to be a mild winter and work can be done, it will be. Starting work on the fields in mid October most likely won't work, due to scheduled use for the soccer season. There are no plans at this time to move sports events to other locations, but Dr. Law will look into the idea to see if it could be a possibility. Mr. Stewart asked Dr. Law to provide him with specific dates that the fields are scheduled for use. Some of the work around the fields could be started as long as it doesn't interfere with the use of the playing fields.

The bid process was briefly discussed. CR3 will create the Bid Package. The Committee and Town Manager Smith will review it before notice is published.

The updated schematic appears to have covered and included all the changes previously discussed.

Mr. Stewart left the meeting at 8:08 p.m.

Status update on other building projects from Bill Smith

Town Manager Smith provided a Memo dated July 23, 2012, with updated project information.

- Silver Street Bridge - is a little ahead of schedule and is moving along well. It is scheduled to reopen in November 2012.
- Pond House – the building is almost ready to go out to bid. The pump that feeds the pond and the Pond House has recently been replaced, and the sanitary sewer pump station was upgraded. Building work is expected to start this fall and should be completed by spring 2013. The building will be ADA compliant.
- Cossitt Land Acquisition – This project is 95% complete. The house and two barns were removed. A temporary parking lot is now in place. This project is on schedule and on budget. Public Works did most of the work on this project.
- Granby Public Library Roof Replacement – is ready to go out to bid soon. The work is expected to be done in August.
- Tennis Court Replacement – is 95% complete. Public Works did a lot of the work on this project. It came out nicely and is being used a lot. Lighting for the courts is being looked into.
- Streetscape Improvements and Sidewalk to Salmon Brook Park – grants are still being looked into. Lighting is also being looked at. The federal government now requires a five foot sidewalk instead of a four foot sidewalk. A letter has been sent to abutting property owners where the sidewalks are expected to be placed. Once the survey is received, a meeting will be scheduled to meet with the abutting property owners.

- DPW Washbay and Storage – It is expected that the company that built the existing Public Works Building will be asked to do the work on the Washbay. Public Works is expected to do most of the site work and help anywhere they can.
- Evansion Land Purchase – Phase I and II testing has been done and there are some issues that need to be addressed. Negotiations are ongoing.
- Emergency Generator Project – generators for the Senior Center and Lost Acres Fire Department are being looked into and final installation cost estimates are being sought. The Middle School generator for sheltering is being examined by our engineer and cost of installing is being reviewed. This project is on schedule.
- GMHS Electronics Lab – work is moving along. The wall between the two rooms has been removed and the ventilation system and air conditioning has been installed. Cabinetry has been moved, plumbing and sinks are in process, repair to the floor will soon be completed, furniture for the lab has been ordered, and painting will be completed soon as well.
- Athletic Fields – The town has engaged CR3 from Simsbury, CT for the design, build, and bid activities. The project is expected to start this fall and the construction will occur throughout the spring. The intention is to have the facility ready for use in early August 2013. Project is fairly on schedule.

Chairman Durej will write an article for the *Drummer* about the athletic fields project.

The August 7, 2012 meeting is cancelled.

The next regular meeting is scheduled for Tuesday, August 21, 2012 at the Police Department Community Room. Mr. Perron's report on the communication plan will be discussed.

ADJOURNMENT

ON A MOTION by Jim Lofink, seconded by David White, the Committee unanimously voted unanimously (5-0-0) to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary